

SITE PLAN CHECK LIST
(See Separate Checklist for an Open Space Community Development)
Porter Township, Van Buren Co., MI

YES **NO** **N/A** **Application Date:** _____ **Applicant Name:** _____

___ ___ ___ Fee Paid. Check Number: _____ Amount Paid: _____

- ___ ___ ___ Name and address of owner, (including the names and addresses of any officers of a corporation, or partners of a partnership, including documentation of ownership.)
- ___ ___ ___ Legal description of the property with tax identification number(s).
- ___ ___ ___ The area of the subject parcel stated in acres or, if less than one acre, in square feet.
- ___ ___ ___ The present zoning classification of the subject parcel.
- ___ ___ ___ A general description of the proposed use.

Twelve copies of the Initial Site Plan including:

- ___ ___ ___ 1. The site plan shall be of a scale not less than one inch (1") equals fifty feet (50') with a graphic scale, north arrow, and in sufficient detail so that the reviewing body can readily intrepret the site plan.
- ___ ___ ___ 2. Name and address of the preparer.
- ___ ___ ___ 3. Date prepared (including revisions).
- ___ ___ ___ 4. Vicinity map showing the location of the site in relation to the surrounding street system and indicating adjacent parcels with their exisiting use.
- ___ ___ ___ 5. Recent color aerial photograph showing the site and adjoining parcels.
- ___ ___ ___ 6. Topography, both existing and proposed at **five** feet contour intervals, and its relationship to adjoining land. (Arrows should indicate direction of drainage.)
- ___ ___ ___ 7. Natural features, such as woodlots, marshlands, streams, ponds, lakes, drain basins, and simular features. Indicate trees that are ≥ 12 " in diameter and which features are to be retained and which are to be removed or altered.
- ___ ___ ___ 8. Existing man-made features, such as roads and structures.
- ___ ___ ___ 9. Location and address of existing and proposed buildings or structures on the site, indicating the height, size, and contruction type of each.
- ___ ___ ___ 10. Building setback of front, side and rear yards for existing and proposed buildings.
- ___ ___ ___ 11. Minimum spacing between existing and proposed buildings on the site.
- ___ ___ ___ 12. First floor elevation of existing and proposed buildings.
- ___ ___ ___ 13. Existing and proposed grade elevation at all property corners, building corners, and street centerlines.
- ___ ___ ___ 14. Percentage of land covered by buildings and percentage covered by pavement.
- ___ ___ ___ 15. Percentage of land reserved for open space.
- ___ ___ ___ 16. Dwelling unit density (where pertinent).
- ___ ___ ___ 17. Adjacent right of ways or easements including the location of existing drives on the frontage opposite the site to be developed or both opposite sides if a corner site.

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| — | — | — | 18. Other public or private right of ways or easements, existing and proposed. |
| — | — | — | 19. Proposed drive locations, width and approach type. |
| — | — | — | 20. Existing and proposed driving lanes, and traffic patterns. |
| — | — | — | 21. Existing and proposed parking and loading areas, including size and number of parking spaces. |
| — | — | — | 22. Existing and proposed fire lanes and accessibility for emergency and fire fighting equipment. |
| — | — | — | 23. Location of existing and proposed refuse disposal storage area and enclosure details. |
| — | — | — | 24. Location of existing and proposed pedestrian walks and recreation areas. |
| — | — | — | 25. The size and location of all existing and proposed public and private utilities, including storm water drainage, sewer treatment systems and water supply. |
| — | — | — | 26. Location of existing and proposed fencing, landscaping, screening, or other buffers required. Required landscaping must be indicated on the site plan or on a separate landscaping plan. |
| — | — | — | 27. Location, height and direction of on-site illumination. Light Fixture Details. |
| — | — | — | 28. Location, size, and height of all existing and proposed signs on the site. |
| — | — | — | 29. Location of existing and proposed ground water supply wells, septic systems and other waste water treatment systems. |
| — | — | — | 30. Location of interior and exterior areas to be used for the storage, use, loading/unloading, recycling or disposal of hazardous substances. |
| — | — | — | 31. Location of any existing or planned underground and above ground storage tanks. |

Approvals from the:

— — — Van Buren County Road Commission, 325 West James Street, Lawrence, Michigan (for property adjacent to county roads).

— — — Michigan State Highway Dept., Kalamazoo TSC, 5372 S. 9th St., Kalamazoo MI 49009 (for property adjacent to State highways).

— — — Van Buren County Human Services Department, 357150 County Road 681, Hartford, MI (for restaurants, wells and septic tanks).

— — — Michigan Department of Environmental Quality, 7953 Adobe Rd, Kalamazoo, MI (for development of a wetland and environmental permits).

— — — Van Buren County Drain Commission, 219 E. Paw Paw St., Paw Paw, MI (for development over 1 acre and/or within 500 ft. of a lake, stream, or county drain).

*NA = Not Applicable

Notes: _____

