

BUILDING PERMIT INFORMATION

PORTER TOWNSHIP Van Buren County

Please direct all correspondence relating to building permits to.

Rich McGrew, Building Official

20252 Fox Street

Cassopolis, MI 49031 mcgrewrich@yahoo.com , 269-228-3234

FOR ALL NEW CONSTRUCTION YOU MUST SHOW PROOF OF:

Well and septic permits obtained from the Van Buren County Health Department, Phone: 269-621-3143. or at VBCO.org. (**Sewer Permit** in sewer district obtained from plumbing inspector) **SEPTIC PERMITS ARE REQUIRED FOR ADDITIONS OR ALTERATIONS TO A STRUCTURE THAT INCREASES THE NUMBER OF BEDROOMS, PRIOR TO ISSUING A BUILDING PERMIT. Driveway permit** from the Van Buren County Road Commission (269) 674-8011 **Earth change permit** from the Van Buren County Drain Commissioners office if the excavation site is over one acre or within 500 feet of a lake, river, stream or wetlands. (269) 657-8241 or at VBCO.org

CONTRACTORS: Copy of driver's license, builder's license, and certificate of insurance required. Contractors must be licensed by the state and register with the township

1. **ZONING COMPLIANCE APPLICATION** – Zoning compliance must be determined before a building permit can be issued. You will need to contact Rich McGrew, the Zoning Administrator at 269-228-3234 for all zoning permitting

2. **BUILDING PERMIT APPLICATION** – Permits are obtained by appt. or via mail/email Contact Rich McGrew at 269-228-3234. In addition to the completed application, you will need to bring:

A. A detailed site diagram

B. Two sets of plans which include:

1. Foundation
2. All elevations (side view)
3. Floor plan
4. Cross section of one wall from footing to peak
5. Truss diagrams as required (all projects involving trusses or Engineered floor systems)

C. Energy code calculations – State law requires a minimum level of energy efficiency. This information is usually secured from the supplier of lumber and windows

D. Plan review for electrical, plumbing and mechanical: required in all commercial and in residential over 3500 sq.ft, plus Fire Code required for all but single family single unit residential. **Building permits must be completely filled out, including the homeowner's affidavit.**

Building Permit Information, cont'd

Note: Multi-family or businesses must be inspected by the fire chief.

3. ELECTRICAL, MECHANICAL, PLUMBING, AND SEWER PERMITS – To be obtained from the individual inspectors (see reverse side). Mechanical permits are required for Propane tanks.

Permits are valid for one year and work must begin within six months of the date of issue.

The township will not accept any responsibility for the location of power or utility lines, nor will the township be responsible for inspections of utility easements or lines.

AEP Power, Midwest Energy and the National Electrical code require various clearances from power lines. If your structure is near power lines, be sure to check with them before you build.

Parcel Information

- Parcel number format 80-16-xxx-xxx-xx
- Zoning codes LR, R1, R2, AG, COM, PRC, SPD, IND, TPARK SPC

Inspector/Inspection Information

- Inspector names Building- Rich McGrew 269-228-3234
 Zoning- Rich McGrew 269-228-3234
 Electrical- Ron Bellaire 269-663-3429
 Mechanical, Plumbing & Sewer – John Dobberteen 269-651-4567
- Inspection Types Building – Footing, Foundation, Back Fill, Radon, Rough Frame, Insulation,
 Other, Final
 Electrical – Expired, Rejected, Final
 Mechanical, Plumbing & Sewer – Expired, Rejected, Final

ALL INSPECTIONS - PLEASE GIVE 24 HOUR NOTICE