



VAN BUREN COUNTY DRAIN COMMISSIONER

SOIL EROSION AND SEDIMENTATION CONTROL PERMIT APPLICATION

A land owner or developer who contracts for, allows or engages in an earth change in this County shall obtain a permit from the Soil Erosion Control Agent **prior to commencement of an earth change** which disturbs one or more acres of land or if the earth change is within **500 feet** of a lake, stream or wetland.

1. Application Date: _____
 - a. Proposed Start Date: _____
 - b. Proposed Completion Date: _____
 - c. Total Disturbed Acre(s): _____

Office Use Only	
Amount Rec'd:	_____
Check #:	_____
Permit No:	_____
Date Issued:	_____
Date Expires:	_____
Receipt #:	_____
Cash:	Yes _____

2. Location/ Address where work will take place:

Section: _____ Township/Village/City: _____

Parcel #: _____ Name of Plat: _____ Lot: _____

3. Property Owner's Name & Mailing Address: _____ Applicant's Name & Mailing Address: _____
 Landowner or Designated Agent (check one)

_____	_____
_____	_____
_____	_____

Phone: _____ Phone: _____

Email: _____ Email: _____

4. Specify how you have marked your site to indicate where proposed earth change will be:

5. Identify on-site responsible person: _____ Company Name: _____

Phone #: _____ Address: _____

City: _____ State: _____ Zip: _____ Email: _____

6. Please describe the proposed project/ earth change: _____
- a. _____
- b. Project Type: Residential Multi-Family Commercial Industrial Land Balance
- c. Distance of and name to nearest watercourse or water body if within 500 ft.: _____
- d. DEQ Permit # or N.P.D.E.S (if required): _____

EROSION CONTROL PLAN: As part of our erosion control plan, I (we) will be installing the following practices to contain any soil and sediment from leaving my (our) property and/or entering any watercourse or drainage basin.

- | | |
|-------------------------------|---|
| _____ Seeding | _____ Rock, or Like Materials Rip-Rap |
| _____ Mulching | _____ Silt Fence - trenched 4-6" in ground |
| _____ Erosion Control Blanket | _____ Minimum 25 ft. buffer strip of undisturbed natural vegetation |
| _____ Terraces | _____ Removal of excavated material |
| _____ Other (Explain) _____ | |

1. All sites require a Soil Erosion and Sedimentation Control Site Plan, sketch or drawing which includes:
(WILL NOT PROCESS PERMIT W/O SKETCH AND/OR MISSING ITEMS)

- | | |
|--|---|
| 1) <input type="checkbox"/> Scaled Drawing/measurements | 8) <input type="checkbox"/> Limits of Earth Change |
| 2) <input type="checkbox"/> Legal Description | 9) <input type="checkbox"/> Drainage & Dewatering Facilities (if applicable) |
| 3) <input type="checkbox"/> Site Location Sketch | 10) <input type="checkbox"/> Timing & Sequence of Earth Change |
| 4) <input type="checkbox"/> Proximity to Lakes & Streams | 11) <input type="checkbox"/> Temporary SESC Measures (location, install & removal info) |
| 5) <input type="checkbox"/> Predominant Land Features | 12) <input type="checkbox"/> Permanent SESC Measures (location & install info) |
| 6) <input type="checkbox"/> Contours/Slope | 13) <input type="checkbox"/> Maintenance Program for Permanent SESC Measures |
| 7) <input type="checkbox"/> Soils | |

2. Attach legal description of property (**including property tax number**).

3. Please describe soil type. Perform "Ribbon Test" or include N.R.C.S. soil survey by visiting <http://websoilsurvey.nrcs.usda.gov/app/HomePage.htm>

4. Return this application with required fee to Soil Erosion and Sedimentation Control, Van Buren County, 219 E. Paw Paw St., Suite 301, Paw Paw MI 49079. Make checks payable to **VAN BUREN COUNTY**.

5. If construction or earth change is started without a permit or continues without a permit extension, the total fee will be doubled. If a permit is submitted within four days of start date, the 4-Working Days Service Option will be automatically applied, or the permit will not be granted until inspection is done.

6. IF THE APPLICATION FORM IS NOT COMPLETE, THE APPLICATION WILL BE RETURNED TO APPLICANT FOR COMPLETION. A PERMIT CANNOT BE ISSUED UNLESS THE REQUIRED INFORMATION IS PROVIDED, AND PERMIT FEE IS PAID.

- 7. Designated Agent requires document from owner stating agent acting on owner's behalf.
- 8. This application gives the Soil Erosion and Control Agent the right to access the property for inspections of the above mentioned site.
- 9. Select SESC Plans may require Professional engineering review. Costs incurred to be added to total fee and invoiced to property owner.
- 10. A project of 3 or more acres will require a Bond, Surety, or Irrevocable Letter of Credit.

First 3 acres..... \$5,000.00
 Each additional acre or fraction thereof \$1,000.00

Amount Required \$ _____

- Cash
 Check
 Irrevocable Letter of Credit
 Surety Bond

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451 as amended, applicable local ordinances, and the documents accompanying this application.

_____	AND	_____
Signature of Property Owner		Signature of Applicant/Designated Agent (approved)
_____		_____
Print Name		Print Name
Date: _____		Date: _____

Return Permit Request:

- Mailed
 Faxed _____
 Emailed _____
 Pick-up

**Please allow 10 working days for review, inspection and issuance of permit.

Additional Comments:

SESC CONSTRUCTION SEQUENCE TABLE

Construction Sequence	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Temporary SESC Measures Installed</i>												
• Silt Fence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Rock Access Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Erosion Control Blankets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Inlet protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Sediment Basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Strip & Stockpile</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Rough Grading</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Building Construction</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Final Grade</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Permanent SESC Measures Installed</i>												
• Sediment Basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seeding/Mulch/Landscaping-Vegetation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Pavement/Rock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Removal of Temporary SESC Measures</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Briefly describe the maintenance plan (include responsible party) for each temporary and permanent SESC measure.

Measure	Responsible Party	Maintenance Plan
Silt Fence		
Buffer Strips		
Catch Basins/Inlets		
Street Sweeping		
Seeding/Mulch		
Storm Ponds/Sediment Basins		
Other:		

Other:
