

Van Buren County Economic Development Corporation

January 3, 2022 | 1 p.m.

Location: Board of Commissioners Chamber

Meeting Minutes

Roll Call

Member	Term Expires	Present/Absent
Randall Peat, Chair	BOC Appointed	P
Tom Stanek, Vice Chair	2/13/2027	P
Carrie Troyer, Finance Chair	3/13/2024	P
Zachary Morris, Secretary	2/13/2024	P
Daywi Cook, Board Member	2/13/2024	P
Jeff Hannan, Board Member	2/13/2024	P
Jim Warner, Board Member	2/13/2022	A
Mike Toth, Board Member	2/13/2022	P
Paul Schincariol, Board of Commissioners Representative	BOC Appointed	P
Rodney Dragicevich, Board Member	2/13/2026	P

Others in attendance:

- Kurt Doroh, Commissioner for District #2
- Richard Godfrey, Chairman of the Board of Commissioners
- Sarah Snoeyink, Programs & Projects Manager at Market Van Buren

Call to Order

Randall Peat, Chair of the Board, called the meeting to order at 1:03 p.m.

Approval of Meeting Agenda

Tom Stanek moved to approve the agenda. Rodney Dragicevich supported the motion, and the motion carried unanimously.

Approval of Previous Meeting Minutes

Jeff Hannan moved to approve the October 4, 2021 meeting minutes. Rodney Dragicevich supported the motion, and the motion carried unanimously.

New Business

Public Hearings for Closeouts of Loans

Sarah Snoeyink provided an overview of the job retention loans that had reached “succeeded” status. Discussion followed the loan closeout process and progress made by other job retention loans that had not yet reached “succeeded” status.

Randall Peat opened the floor for public comment on the closeout of the \$20,000 loan made to Copper Grille. No public comments were made. Mr. Peat closed the floor for public comment. Randall Peat opened the floor for public comment on the closeout of the \$20,000 loan made to Kloosterman Greenhouses. No public comments were made. Mr. Peat closed the floor for public comment. Randall Peat opened the floor for public comment on the

closeout of the \$20,000 loan made to Lucky Girl Brewing. No public comments were made. Mr. Peat closed the floor for public comment. Randall Peat opened the floor for public comment on the closeout of the \$20,000 loan made to Mitaine Restaurant. No public comments were made. Mr. Peat closed the floor for public comment.

Appointment of Board Officers

Paul Schincariol made a motion to approve the following slate of board officers:

- Randall Peat – Chair
- Carrie Troyer – Finance Chair
- Tom Stanek – Vice Chair
- Zachary Morris – Secretary

Rodney Dragicevich supported the motion, and the motion carried unanimously.

Reappointment of Board Members & Board Vacancies

Zach Morris shared that Jim Warner would not be seeking reappointment. Paul Schincariol moved to make a recommendation to the Board of Commissioners to reappoint Mike Toth to the EDC board. Rodney Dragicevich supported the motion, and the motion carried unanimously. Discussion followed regarding potential candidates to fill the open position on the EDC board and the history of the Revolving Loan Fund.

Open Issues

Van Buren County Economic Development Review

Zach Morris gave an update on economic development in Van Buren County, including an overview of forthcoming projects.

Broadband Update

Sarah Snoeyink provided an update on ongoing broadband survey updates and next steps. Discussion followed regarding potential consultants for the next phase of the broadband expansion work and ARPA funding.

Review Financial Reports

Sarah Snoeyink provided an overview of the Revolving Loan Fund financial reports. Discussion followed regarding delinquent loans.

County Strategic Fund Update

Sarah Snoeyink shared an update on efforts to secure funds for the County Strategic Fund. Discussion followed regarding governing principles for the fund.

Adjournment

Tom Stanek moved to adjourn the meeting. Rodney Dragicevich supported the motion, and the motion carried unanimously.

The next meeting is scheduled for March 7, 2022 at 1 p.m.



Zach Morris, Secretary of the Board

3-7-2022

Date