



**Van Buren County Community Corrections Advisory Board Meeting Minutes  
October 28, 2021 at 12:00 p.m.  
Zoom ID 844 4055 0450 Passcode: 950474**

**Meeting Facilitators: Chief Judge Kathleen Brickley and Hollywood Watkins**

**Minutes: Ann Stamm**

1. Call to Order
  - Meeting was called to order at 12:03 p.m.
2. Roll Call
  - Hollywood Watkins, Kathleen Brickley, William Buhl, Courtney Michalka, Gail Patterson-Gladney, Lindsay Marshall, Sheriff Daniel Abbott, Mike Chappell, Karl Stamm, Judge Michael McKay, Chad Catalino, Chad Spencer, Judge DiStefano
3. Review and Approval of Last CCAB Meeting Minutes
  - Motion to Approve minutes was made by Mike Chappell, motion supported by Gail Patterson-Gladney. Motion approved.
4. Program Utilization Updates
  - Fiscal Year 2021 new enrollments and total enrollments (including carry-overs).
    - i. New enrollments for pretrial supervision was projected at 135, we are 50% above goal at 85 new enrollments. This is a result of some program changes. Starting in June we began doing assessments for individuals who had drug charges prior to arraignment. This increased numbers. Number of successful enrolled was 63 and 16 unsuccessful enrolled. Electronic monitoring was just under 50%. 24 enrolled. Based on national recommendations we are over supervising with tethers and depending on the charge they say it doesn't help at all. We have been sticking to OWI 3<sup>rd</sup> or if there is a victim in the case. Of those enrolled we had 14 successful and 2 unsuccessful. There are a handful in that count that are still enrolled. Female MRT goal was 23, 11 enrolled, 6 successful and 4 unsuccessful. Male MRT goal was 23 and we were over. Referrals are coming from department of corrections, probation, and sobriety court. Successful was 17, and unsuccessful was 5. Pretrial assessments goal was 190 and we hit 176.
  - Fiscal year terminations – successful and unsuccessful.
  - Program Changes
    - i. Judge Brickley asked if the sheets that they do now indicate whether the person needs to test or not. Courtney indicated that when she does the assessment that she does ask the client if they have a substance abuse history and then she can recommend them for testing. Judge Brickley also asked if she should be referring GPS tether defendants to Courtney from circuit court. Courtney did mention the new detainer forms for the jail can be utilized and Judge Brickley said that she can state no release until Courtney has a chance to look at referrals. It was reiterated that all drug charges are assessed prior to noon before arraignment.

Courtney will be on maternity leave soon. A contractual worker will help with the OCC Supervision and help in other areas while Courtney is gone. Karl will be able to help with tethers and electronic monitoring. Hollywood will be taking over court reports.
5. Year-End Report
  - Review and Approval

- i. Included in Year End Report is program utilization, and there is a contract review making sure we are compliant submitting corrections and budgets. We were compliant. The next objective is to maintain a prison commitment rate of 18% or less. Based on mid-year data we were at 16.6%. Maintain a group 2 straddle cell of 13% or less. We were at 13%. Maintain a commitment rate for probation violators at 15% we were at 11.8%. Probation violators technical stay below 10%, we were at 6.4%. In the narrative section it asked why we didn't meet goals and if we made any budget adjustments where they were, etc. Courtney did mention in this section that the MRT enrollments have always been low in our county for females. Other than that, we have been close to 50%. Successful rate is if individual is compliant up to their sentencing date. Unsuccessful would be absconders. Section 4 required us to run concurrent rate, how many are not put in pretrial supervision. Our rate was 89.7% concurrent rate. Public Safety rate for supervision is at 90%. Public Safety rate after assessment is 91.5%. Electronic monitoring 96%. Appearance rate for pretrial supervision is 82.36%, electronic monitoring is 85.72%. Assessments are 80% appearance rate. Strategic Planning section addressed changes that we are making, new board members etc.
- ii. Motion to approve year-end report was made by Gail. Motion was supported by Chad Catalino. Motion approved.

#### 6. Financial Update

- Monthly expenditures update.
- Funding changes or challenges.
  - i. Fiscal Year 2021 we were originally awarded \$135,879.00. We spent \$116,398.10 which is 84%. Any amount not used is lost.

#### 7. FY 2022 Award and Changes

- Review and Approval
  - i. In 2022 we were awarded \$150,000. We did hire a contract person to help with supervision. This year we are hoping to do more assessments than ever before. We are hoping to find someone else to do assessments. We need to find somewhere to spend more money. Judge Brickley suggested more offsite testing or mobile testing. Hollywood mentioned that we do have funding for that, the main issue right now is staffing the drug testing position. Hollywood would like to talk about a pay increase for drug testers and other ways to make the drug testing position more desirable. A big barrier is having to offer a full-time position benefits which is very costly.
  - ii. Motion to support 2022 Award was made by Chad Catalino and supported by David DiStefano. Motion was approved.

#### 8. Jail Utilization Update

- Daniel Abbott did not have any jail utilization updates other than the kitchen floor being redone.

#### 9. Board Vacancies

- City Councilperson
- Service Member
  - i. Application review and vote—Lindsay Marshall, KPEP Chief Operations Officer
    - Lindsey is in attendance at this meeting. She was recommended by Bill.
    - Motion to approve Lindsey's application was made by Daniel Abbott and supported by Judge McKay. Motion was approved.

#### 10. Board Member Updates

- William Buhl wanted Sherriff to know that people at Wings of God think Manny is fantastic! Also there was an article in the Yale Law Journal that talks about specialty courts. Hollywood has it and can forward to others to look at.

- Gail mentioned that you can get your 3<sup>rd</sup> shot for Moderna at Walmart if you qualify. She was also wondering if the 3<sup>rd</sup> shot was offered in the jail. Sherriff Abbott stated that the shots are offered through the health department as well as covid testing.

11. Next scheduled CCAB Meeting date, time, and location – TBD

12. Adjourn

Kathleen Brickley motioned to adjourn at 12:54 pm. Everyone supported.