



**Van Buren County Community Corrections Advisory Board Meeting Minutes
July 23, 2021 at 12:00 p.m.
Zoom ID 933 916 3610 Passcode: FY2020**

Meeting Facilitators: Chief Judge Kathleen Brickley and Hollywood Watkins

Minutes: Ann Stamm

1. Call to Order
 - Judge Kathleen Brickley
2. Roll Call
 - Jay Allen, Frankie Badur, William Buhl, Judge Kathleen Brickley, Chad Catalino, Mike Chappell, Rachel Lindley, Courtney Michalka, Gail Patterson-Gladney, Hollywood Watkins, Susan Zuiderveen
3. Review and Approval of Last CCAB Meeting Minutes
 - William Buhl mentioned Judge DiStefano was on the minutes roll call twice. It will be edited.
 - **Motion to approve minutes from 4/16/2021 was made by Public Defender, Chad Catalino. Motion was supported by Prosecutor, Susan Zuiderveen. Motion carried.**
4. Program Utilization Updates
 - a. Fiscal Year 2021 new enrollments and total enrollments (including carry-overs).
 - Courtney Michalka, Community Corrections Coordinator, gave the update.
 - Pretrial supervision enrolled 68 total with 17 carry-overs. Our projection for this fiscal year was to enroll 135. We are at 50%. In June, 13 new individuals were enrolled into pretrial supervision.
 - Electronic monitoring enrollment goal was 50 and we are at 21 which is 42%. We are trying to minimize the number of people on electronic monitoring. The goal is to focus on OWI 3rds and Domestic Violence's. We have been moving away from Failure to Appears.
 - MRT Female- 9 enrolled. We were projecting for 23 total and we are only at 39%. The female MRT average has always been low.
 - MRT Male- 18 enrolled. We were projecting for 23, so we are at 78%. 11 of these are carry-overs. We have had 15 successful completions.
 - Assessments- projected 190 so far 118 for this year. 25 were completed in June so this number is going up.
 - b. Fiscal Year terminations-successful and unsuccessful
 - c. Program Changes
 - Changes were made to screen defendants with drug charges to arraignment Monday-Thursday. It has shown to increase assessments.
 - Judge Brickley stated that we are trying to get to a true assessment-based bond strategy. Text messaging is an indicator in improving appearances in court.
 - Courtney has noticed with pre-screened bonds that they are generally set to a PR bond. If she doesn't get to screen before arraignment, she has been getting recommendations to move to a PR bond if eligible.

- Courtney sends an e-mail that contains risk score if eligible and program recommending. After discussion it was decided that this e-mail would also be sent to the Prosecutor's Office and the Public Defender's Office. Chad Catalino and Susan Zuiderveen will give Courtney an e-mail address to send those to.

5. Financial Update

- Financial Update was given by Specialty Courts Administrator, Hollywood Watkins.
- Monthly expenditures and updates
 - This update is as of May. June report has not been completed yet.
 - Total amount awarded-\$138,879.00
 - Total spent YTD- \$88,815.23
 - YTD%- 64%
 - Amount Leftover - \$50,063.77
 - May 1 applications were already submitted. Should hear back in September.
- Funding changes or challenges
 - Getting additional funding to be able to have an additional screener is one of the challenges we face.
 - If we don't get funding, we still want to move more towards screening and less toward supervision. Judge Brickley talked about moving some of those screening responsibilities to other positions in the court. District Court Probation Officers were a suggested position.
 - Hollywood mentioned that Trial Court Administrator, Rachel Lindley suggested enhancing a position such as a Drug Tester to also take on some of the screening/supervision if we cannot get funding.
 - Chad asked what happens if there is a surplus in funding. Hollywood said she would investigate what happens if there are excess funds but doesn't foresee that being an issue.

6. FY 2022 Program Changes

7. Jail Utilization Update

- No update.

8. Board Vacancies

- City Councilperson
 - Someone needs to be recommended for that position. Gail Patterson-Gladney will reach out to Supervisor Harrington in Covert Twp. to see if he is interested.
- Service Member
 - Rachel suggested trying to find someone from Maple View or KPEP to fill this position. Judge Brickley said she would check with KPEP and see if there are any suggestions on a candidate to fill this vacancy.

9. Board Member Updates

- Gail Patterson-Gladney mentioned the American Rescue Funds Act. The county is now in the process to look and see what nonprofits, municipalities, etc. want to apply for that.
- Judge Brickley mentioned issues with our jury room being too small and finding housing for Specialty Court Participants.

- Gail mentioned that the County Administrator will put out a press release with instructions on how to apply for funding. Every second and fourth Tuesday at 10:00 a.m. there is ARFA committee meeting.

10. Next scheduled CCAB Meeting date, time, and location – Thursday 9/23/2021 @ 12:00 p.m., Location TBD

- Rachel mentioned that there are several things that need to be voted on at the next meeting, so she encouraged everyone to attend.

11. Adjourn

- Meeting adjourned at 12:48PM