

## **Van Buren County Building Authority Regular Meeting Minutes December 13, 2016**

### **Board of Commissioners Room, 2<sup>nd</sup> Floor Administration & Land Services Building**

**1. Call to Order**

The meeting was called to order at 1:00 p.m. by Wayne D. Nelson, Chairperson. Present: Robert Linderman, Wayne D. Nelson, Stephen Vicenzi, Paul DeYoung. Absent and excused: Karen Makay. Acting Secretary: Chief Deputy Clerk Suzie Roehm substituting for Secretary Tina Leary.

**2. Agenda**

The agenda was approved by unanimous consent as presented.

**3. Note for Record**

The regular meetings scheduled for the following dates were not held as there was no business to conduct: September 27, 2016, October 11, 2016, October 26, 2016 November 8, 2016 and November 22, 2016.

**4. Approval of Minutes**

Motion by Linderman, support by Vicenzi, to approve the minutes of the regular meeting held September 13, 2016, as presented. Motion carried.

**5. Public Comment**

There was no public comment.

**6. Adoption of Corporate Seal**

Motion by DeYoung, support by Vicenzi, to approve the Resolution Adopting the Corporate Seal of the Van Buren County Building Authority. Roll Call Vote. Linderman – Yes; Nelson – Yes; Vicenzi – Yes; DeYoung – Yes. Yes - 4; No - 0; Absent - 1. Motion carried.

**7. Approval of Bill**

Motion by DeYoung, support by Vicenzi, to approve payment of \$63.90 to Wayne Nelson for the cost of the embossed Corporate Seal. Motion carried.

**8. Jail Expansion Project**

- a. Architect Jason Vetne was present, along with several current County Commissioners and Commissioners-Elect, County Administrator Douglas Cultra, and others.
- b. Vetne announced the site plan has been approved by the Village of Paw Paw.
- c. Vetne presented information on the current cost and scope of project, with questions comments from individuals present.
- d. Motion by Vicenzi, support by DeYoung, to refer the financial scope of the jail expansion project to the Van Buren County Board of Commissioners for clarification of specific components to be constructed, and with a request to modify the bonding limit and/or provide a contractual guarantee of costs that exceed the bonding limit. Motion carried.

**9. Adjournment**

There being no other business, the Chair adjourned the meeting at 2:18 p.m.