

Van Buren County Building Authority August 30, 2016

Administrator's Office, 3rd Floor Administration & Land Services Building

1. Call To Order

The meeting was called to order at 10:00 a.m. by TINA LEARY, Building Authority Secretary/County Clerk. Present: Paul DeYoung, Robert Linderman, Karen Makay, Wayne D. Nelson, Stephen Vincenzi *Vicenzi*.

2. Oath of Office

The Oath of Office was administered by the Secretary and signed by each of the Board Members.

3. Election of Chairperson, Vice Chairperson and Treasurer

LEARY called for nominations from the floor for Chairperson.
MOTION BY MAKAY, SECOND BY DEYOUNG, TO NOMINATE NELSON AS CHAIRPERSON.
There being no other nominations, a unanimous vote was cast to elect NELSON as Chairperson.

NELSON called for nominations from the floor for Vice-Chairperson.
MOTION BY NELSON, SECOND BY MAKAY, TO NOMINATE ~~VINCENZI~~ VICENZI AS VICE-CHAIRPERSON. There being no other nominations, a unanimous vote was cast to elect ~~VINCENZI~~ VICENZI as Chairperson.

NELSON called for nominations from the floor for Treasurer.
MOTION BY DEYOUNG, SECOND BY ~~VINCENZI~~ VICENZI, TO NOMINATE MAKAY AS TREASURER. There being no other nominations, a unanimous vote was cast to elect MAKAY as Treasurer.

4. Additions/Deletions/Approval of the Agenda

Additions: 5.A. Public Comment
6.A. Meeting Schedule

There being no objections to the additions to the agenda, NELSON declared the agenda approved.

5. Review of Building Authority Statute and Articles of Incorporation

NELSON provided the history, legal structure and purpose of the Building Authority and explained the responsibilities, duties and general powers of the Authority.

5.A. Public Comment

There was no public comment.

6. Board Members Compensation

The per diem, mileage and reimbursement of actual expenses will be paid to non-county employee Authority members at the same rate as the Board of Commissioners. (\$50 per diem, \$55 per diem beginning January 1, 2017, ~~10%~~ 90% IRS mileage rate)
MOTION BY MAKAY, SECOND BY DEYOUNG, TO SET THE PER DIEM, MILEAGE AND EXPENSE REIMBURSEMENT AT THE SAME RATE AS PAID TO THE BOARD OF COMMISSIONERS. MOTION CARRIED.

6.A. Meeting Schedule

MOTION BY ~~VINCENZI VICENZI~~ VICENZI, SECOND BY MAKAY, TO SCHEDULE THE REGULAR MEETINGS FOR THE 2ND AND 4TH TUESDAYS OF EACH MONTH AT 1:00 P.M. AND THE 2017 ORGANIZATIONAL MEETING FOR JANUARY 10, 2017 AT 10:00 A.M. MOTION CARRIED.

It was noted that the second meeting in December would fall on December 27th. MOTION BY MAKAY, SECOND BY ~~VINCENZI VICENZI~~ VICENZI, TO ELIMINATE THE DECEMBER 27, 2016 MEETING DATE. MOTION CARRIED.

7. Review Jail Project

The jail project and timeline were reviewed and discussed. It was noted that the booking area of the jail presented a critical liability for the County in its present layout. A visit to the jail will be set before their next meeting on September 13th so the Authority members can better understand the scope of the building/renovation project.

8. Review and Approve Bond Resolution/Lease Approval and Assignment Agreement

MOTION BY MAKAY, SECOND BY DEYOUNG, TO APPROVE THE BOND RESOLUTION (INCLUDING LEASE APPROVAL), VAN BUREN COUNTY BUILDING AUTHORITY, BUILDING AUTHORITY BONDS, SERIES 2017, (NEW VAN BUREN COUNTY JAIL PROJECT).

ROLL CALL VOTE: NELSON – YES; DEYOUNG – YES; MAKAY – YES; LINDERMAN – YES; ~~VINCENZI VICENZI~~ VICENZI – YES.

5 YES, 0 NO. MOTION CARRIED.

MOTION BY DEYOUNG, SECOND BY ~~VINCENZI VICENZI~~ VICENZI, TO APPROVE THE ASSIGNMENT AGREEMENT AS TO LETTERS OF ENGAGEMENT WITH MICHIGAN FINANCIAL CONSULTANTS INCORPORATED AND AXE & ECKLUND, P.C.

ROLL CALL VOTE: VINCENZI – YES; LINDERMAN – YES; MAKAY – YES; DEYOUNG – YES; NELSON – YES.

5 YES, 0 NO. MOTION CARRIED.

9. Discussion of Other Potential Building Projects

The New Courts Facility Project and timelines were reviewed and discussed.

10. Resolution Authorizing the VBC Building Authority to Finance Jail, etc.

Resolution F71/07-26-2016 previously approved by the Board of Commissioners was signed by the Authority Chair, Secretary and Board Chair.

Adjournment

The meeting was adjourned at 11:55 a.m.

Tina Leary
Building Authority Secretary/County Clerk