

Van Buren County Building Authority Regular Meeting Minutes May 9, 2017

Board of Commissioners Room, 2nd Floor Administration & Land Services Building

1. Call to Order and Determination of Quorum

The meeting was called to order at 10:00 a.m. by Chairperson Wayne D. Nelson. Present: Robert Linderman, Wayne D. Nelson, Stephen Vicenzi, Paul DeYoung; Karen Makay; a quorum is present.

2. Approval of Agenda

Motion by LINDERMAN, second by MAKAY, to approve the agenda as presented. Motion carried unanimously.

3. Approval of Minutes of Regular Meeting held April 11, 2017

Motion by MAKAY, second by LINDERMAN, to approve the minutes of the regular meeting held April 11, 2017 as presented. Motion carried unanimously.

4. Public Comment--There was no public comment.

5. Items pertaining to Jail Addition & Renovation Project

- a. Undersheriff Hunt and Jail Administrator DeLaRosa provided a power point presentation of the demolition that has taken place. B&G Director Jeff Hall and Architect Vetne reported that fuel tank is scheduled to be removed May 16th.
- b. Builders Risk Insurance was purchased by Miller-Davis.
- c. Review of Application and Certificate for Payment received from Miller-Davis. There will be a 10% retainage.
- d. There were no change orders for discussion.
- e. The bonds have been sold and funds placed in the Building Authority Construction Fund.
- f. There were no other project items.

6. Bills for Approval

Motion by VICENZI, second by DEYOUNG, to approve payment of bills in the amount of \$198,837.19. Motion carried unanimously.

<i>Amount</i>	<i>Vendor</i>	<i>Invoice#</i>	<i>Reason</i>
\$148,597.95	Miller-Davis Company	Payment 01	1st progress payment
12,192.35	DLZ	136794	Professional services through 4/14/2017
20,595.00	Clark Hill PLC	4/13/2017	Bond counsel fees and expenses
14,872.50	MFCI	4/13/2017	Financial consulting fees and expenses
22.50	Fedex	577485414	Bond documents delivery charges
<u>2,556.84</u>	MNJ Technologies Direct	0003526297	Uninterruptable power supply/web card
\$198,837.19	Total of bills		

7. Other business--There was no other business.

8. Adjournment--There being no other business, the Chair adjourned the meeting at 10:58 a.m.

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Suzie Roehm
Building Authority Secretary/County Clerk