

Van Buren County Building Authority Regular Meeting Minutes June 13, 2017

Board of Commissioners Room, 2nd Floor Administration & Land Services Building

1. Note for the Record

On June 5, 2017, Mr. John Faul commenced his tenure as the Van Buren County Administrator, replacing Douglas Cultra, who retired as of April 30, 2017. Under the Building Authority's Rules of Procedure, Mr. Faul is designated as the Executive Director of the Authority.

2. Call to Order and Determination of Quorum

The meeting was called to order at 10:00 a.m. by Chairperson Wayne D. Nelson. Present: Robert Linderman, Wayne D. Nelson, Stephen Vicenzi, Paul DeYoung; Karen Makay; a quorum is present.

3. Approval of Agenda

Motion by LINDERMAN, second by MAKAY, to approve the agenda as presented. Motion carried unanimously.

4. Approval of Minutes of Regular Meeting held May 9, 2017

Motion by MAKAY, second by VICENZI, to approve the minutes of the regular meeting held May 9, 2017 as presented. Motion carried unanimously.

5. Public Comment

There was no public comment.

6. Items Pertaining to Jail Addition & Renovation Project

- a. Architect Vetne, B&G Director Hall, and Corrections Sgt. Josh Griffith provided updates and answered questions regarding the project. The fuel tank was filled in place with concrete instead of being pulled. All required entities have received that information. Footings have been poured and foundation walls are next. Existing roof has been re-roofed and Firestone inspection and warranty will follow. Completion of project is still scheduled by the end of the year.
- b. There were drain replacements and a special inspection however no adjustments were needed to the contingency fund.
- c. The Board reviewed Payments Applications #2 and #3 from Miller-Davis Company.
- d. There were no change orders.
- e. There were no other project items for discussion.

7. Bills for Approval

Motion by DEYOUNG, second by MAKAY, to approve payment of bills in the amount of \$473,765.11. Motion carried unanimously.

<u>Amount</u>	<u>Vendor</u>	<u>Invoice#</u>	<u>Reason</u>
\$121,987.93	Miller-Davis Company	Payment 02	2nd progress payment
325,464.62	Miller-Davis Company	Payment 03	3 rd progress payment
18,640.48 DLZ		136994	Professional services through 5/12/2017
6,974.11 DLZ		136995	State of MI plan review fees
500.00	Huntington Nat'l Bank	042017	Bond paying agent fees
197.97	Amazon.com vendors	4-21-2017	Wall mount/related items
\$473,765.11	Total of bills		

7. Other business

There was no other business.

8. Adjournment

There being no other business, the Chair adjourned the meeting at 10:30 a.m.

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Suzie Roehm
Building Authority Secretary/County Clerk