

Van Buren County Building Authority Regular Meeting Minutes August 8, 2017

Board of Commissioners Room, 2nd Floor Administration & Land Services Building

1. Call to Order and Determination of Quorum

The meeting was called to order at 10:00 a.m. by Chairperson Wayne D. Nelson. Present: Robert Linderman, Wayne D. Nelson, Stephen Vicenzi, Paul DeYoung; a quorum is present. Karen Makay absent and excused.

2. Approval of Agenda

Motion by LINDERMAN, second by DEYOUNG, to approve the agenda as presented. Motion carried unanimously.

3. Approval of Minutes of Regular Meeting held July 11, 2017

Motion by VICENZI, second by LINDERMAN, to approve the minutes of the regular meeting held July 11, 2017 as presented. Motion carried unanimously.

4. Public Comment

There was no public comment.

5. Items Pertaining to Jail Addition & Renovation Project

- a. Architect Vetne advised that two critical path items have been completed, the pre-cast and hollow frame. Ken Shipley for B&G and Lt. DelaRosa also present. Construction on the guard station has started.
- b. A Project Cost Sheet was prepared by Vicenzi for review. The project is proceeding as budgeted.
- c. There were no contingency adjustments.
- d. Payment Application #5 was not submitted. There may be two submitted next month.
- e. There were no change orders.
- f. Jean Gregory, Wine & Harvest Festival Arts & Crafts Chairperson, was present to address the Building Authority Board regarding opening Paw Paw Street for the Wine & Harvest Festival weekend held September 8-10. The closure will negatively impact traffic flow and vendor setup. The Board strongly urges Jason Vetne to work with Miller Davis to make the street available for the community. MOTION by LINDERMAN, second by DEYOUNG, to direct Mr. Vetne to communicate with Jean Gregory, and have Paw Paw Street open from Friday, September 8th at noon until Monday morning, September 11th, in the best interest of the community, for Wine & Harvest Festival. Motion carried unanimously.
- g. Administrator Faul addressed the risk management for the project sight and equipment during the Wine & Harvest Festival and additional protection.

6. Bills for Approval

Motion by VICENZI, second by DEYOUNG, to approve payment of bills in the amount of \$6,544.46 Motion carried unanimously.

<i>Amount</i>	<i>Vendor</i>	<i>Invoice#</i>	<i>Reason</i>
\$ 5,056.03	MNJ Technologies	3544136	Cisco ethernet switch/transceiver
632.35	MNJ Technologies	3555263	Cisco hot-swappable stack
723.33	MNJ Technologies	3545327	Cisco premium 24/7 extended service
132.75	Engineered Prot. Systems	S467830	Remove cameras for remodeling
\$ 6,544.46	Total of bills		

7. Other business

There was no other business.

8. Adjournment

There being no other business, the Chair adjourned the meeting at 10:30 a.m.

|s| _____
Suzie Roehm
Building Authority Secretary/County Clerk