

## Van Buren County Building Authority Regular Meeting Minutes October 10, 2017

**Board of Commissioners Room, 2<sup>nd</sup> Floor Administration & Land Services Building**

**1. Call to Order and Determination of Quorum**

The meeting was called to order at 10:05 a.m. by Chairperson Wayne D. Nelson. Present: Robert Linderman, Wayne D. Nelson, Stephen Vicenzi, Paul DeYoung. Karen Makay absent and excused. A quorum is present.

**2. Approval of Agenda**

Motion by LINDERMAN, second by VICENZI, to approve the agenda as presented. Motion carried unanimously.

**3. Approval of Minutes of Regular Meeting held September 12, 2017**

Motion by DEYOUNG, second by LINDERMAN, to approve the minutes of the regular meeting held September 12, 2017 as presented. Motion carried unanimously.

**4. Public Comment**

There was no public comment.

**5. Items Pertaining to Jail Addition & Renovation Project**

- a. Building and Grounds Director, Jeff Hall, provided an overview of the project. Concrete is currently being poured and addition should be closed in within the next couple of weeks. The underground power for the generator is complete. There are discussions with the Village of Paw Paw to extend the Paw Paw Street closure. There was discussion regarding the safety of cell bars that are not covered with plexiglass.
- b. A Project Cost & Budget Sheet was prepared by Vicenzi for review. The project is proceeding as budgeted.
- c. There are no construction contingency adjustments to discuss at this time.
- d. Payment Application #7 has been submitted and reviewed.
- e. There were no change orders.
- f. There were no other project items for discussion.

**6. Bills for Approval**

Motion by VICENZI, second by LINDERMAN, to approve payment of bills in the amount of \$649,524.20 as presented. Motion carried unanimously.

<i>Amount</i>	<i>Vendor</i>	<i>Invoice#</i>	<i>Reason</i>
\$637,247.69	Miller-Davis Company	Payment 7	7 <sup>th</sup> progress payment
<u>12,276.51</u>	DLZ	137264	Professional services through 9/27/2017
<b>\$649,524.20</b>	<b>Total of bills</b>		

**7. Other business**

Wayne Nelson has created a Building Authority webpage on the County website. Linderman expressed his concern about the cell bars and urges the board to review budget to see if it can be addressed. Vicenzi suggested to keep that project in Capital Improvements due to last minute contingency funds needs that are currently unknown. All options will be reviewed.

**8. Adjournment**

There being no other business, the Chair adjourned the meeting at 10:40 a.m.

[s] \_\_\_\_\_  
Suzie Roehm  
Building Authority Secretary/County Clerk